

## **COMMISSION'S WORK PROGRAMME AND CABINET FORWARD PLAN**

**Officer contact:** Charles Meakings DDI: 01494 421980

Email: [charles\\_meakings@wycombe.gov.uk](mailto:charles_meakings@wycombe.gov.uk)

### **What is the Commission being asked to do?**

The Commission is asked to

- (i) note this update on the Work Programme as a whole;
- (ii) identify any topics from the Cabinet Forward Plan that require review by the Commission at a future meeting, ahead of any item scheduled for consideration by Cabinet; and
- (iii) note the current position with regard to the Task and Finish Groups.
- (iv) Consider establishing a Task and Finish Group to investigate the capacity, decision-making process and project delivery arrangements required to achieve the target sets, covering both commercial and residential regeneration within the Major Projects and Estates Executive's prioritised programme.

### **Task and Finish Groups**

The Commission is permitted (under the Constitution) to establish four Task and Finish Groups at any one time (not including joint Task and Finish Groups). The current position is that two Task and Finish Groups are established, namely:

- Local Plan Task and Finish Group

This Group has recently been concentrating on the Saunderton Area Action Plan. Details of the Public Meetings, consultations with Parish Councils and Action Groups are outlined in the Report before the Commission earlier on the agenda.

From the above evidence gathering, the Group's recommendations are also featured in the report before the Commission earlier on the agenda, for onward referral to the Cabinet Meeting of 16 November 2015.

The plan is for the Local Plan Task and Finish Group to move onto further Scrutiny of the New Local Plan in January 2016.

- Budget Task and Finish Group (Phase 1 Strategic Review of Budget)

The Budget Task and Finish Group was set up this municipal year on a two phase basis. The initial phase in respect of 'Strategic Review of the Budget' is due to report direct to the Cabinet Meeting of 16 November 2015, making recommendations for inclusion in the Budget preparation for 2016-17.

Phase 2 being a scrutiny of the emerging Budget, this phase is due to occur in late November/December 2015 into January 2016 as the budget is formulated.

As part of its Phase 1 report prepared by the Budget Task & Finish Group the Budget Task and Finish Group is recommending to the Commission to establish

a separate Task and Finish Group to investigate the capacity, decision-making process and project delivery arrangement required to achieve the target set, covering both commercial and residential regeneration.

If the Commission is so minded it is suggested that a scoping report be brought to the next scheduled Commission Meeting in January 2016 with draft terms of reference and timescales.

### **Proposing new Review Topics**

If at any time Commission Members wish to suggest further topics for the Commission's consideration then please complete and return the new Work Programme Suggestion Form (**Appendix C**) to the Democratic Services section.

### **Scrutiny Work Programme**

For items coming to meetings of the Commission that are not the subject of a Task and Finish Group, please see the table in **Appendix A**, the current active Task and Finish Groups are also featured in this document in the Gantt chart at the end.

### **Cabinet Forward Plan**

The Commission is also asked to consider the draft Cabinet Forward Plan published on 18 October 2015 (**Appendix B**). The purpose of submitting the Forward Plan to the Commission; is so that Members can review forthcoming items and highlight any reports that the Commission would like to review ahead of Cabinet consideration.